

## Equality and Diversity Monitoring Form

Aero Tec Laboratories Ltd wants to meet the aims and commitments set out in its equality policy. This includes not discriminating under the Equality Act 2010, and building an accurate picture of the make-up of the workforce in encouraging equality and diversity.

The organisation needs your help and co-operation to enable it to do this, but filling in this form is voluntary. The information you provide will stay confidential, and be stored securely and limited to only some staff in the organisation's Human Resources department.

Please return the completed form in an envelope marked 'Strictly confidential' to **HR Manager, Aero Tec Laboratories Ltd, ATL Technology Centre, Denbigh Road, Bletchley, Milton Keynes, MK1 1DF.**

**Gender** Male  Female  Prefer not to say

**Are you single, married or in a civil partnership?**

Single  Married  Civil Partnership  Prefer not to say

**Age** 16-24  25-29  30-34  35-39  40-44  45-49   
50-54  55-59  60-64  65+  Prefer not to say

**What is your ethnicity?**

Ethnic origin is not about nationality, place of birth or citizenship. It is about the group to which you perceive you belong. Please tick the appropriate box.

English  Welsh  Scottish  Northern Irish  Irish  British   
 African  Arab  Indian  Bangladeshi  Pakistani  Chinese   
 Caribbean  Gypsy or Irish Traveller  White and Black Caribbean  White and Black African   
 White and Asian

Any other ethnic group, please list:

**Do you consider yourself to have a disability or health condition?**

Yes  No  Prefer not to say

What is the effect or impact of your disability or health condition on your ability to give your best at work? Please explain below:

The information in this form is for monitoring purposes only. If you believe you need a 'reasonable adjustment', then please discuss this with your manager, or the manager running the recruitment process if you are a job applicant.

**What is your sexual orientation?**

Heterosexual  Homosexual  Bisexual  Prefer not to say

If other, please list:

**What is your religion or belief?**

Buddhist  Christian  Hindu  Jewish  Muslim  Sikh   
 No religion or belief  Prefer not to say  If other religion or belief, please list:

**What is your current working pattern?**

Full-time  Part-time  Prefer not to say

**What is your flexible working arrangement?**

None  Flexi-time  Staggered hours  Term-time hours  Annualised hours   
 Job-share  Flexible shifts  Compressed hours  Home-working   
 Prefer not to say  If other, please list:

**Do you have caring responsibilities? If yes, please tick all that apply**

Primary carer of a child/children (under 18)  Primary carer of disabled child/children   
 Primary carer of disabled adult (18 and over)  Primary carer of older person   
 Secondary carer (another person carries out the main caring role)  Prefer not to say  None

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